



Ordinary Yearly Meeting 2021

24 May 2021 (Mon)

Health and Safety Measures

In the interests of the health and wellbeing of our members as well as the smooth progress of the Ordinary Yearly Meeting (OYM), we would request that each attendee co-operate with us and observe the following arrangements:

1. Every attendee will be required to scan the “LeaveHomeSafe” QR code or register their names, contact numbers, Hong Kong identity card number (First 4 digits) and the date and time of their visits before entering the venue.
2. Every attendee will be required to submit a Health Declaration Form prior to being admitted to the meeting venue at the below link: <https://forms.gle/F5grEDzx8ue7h54LA> or upon arrival at the reception.
3. We will check the temperature of every attendee. Persons with a temperature of 37.5°C or above will be refused entry. Persons subject to COVID-19 quarantine or medical surveillance by the HKSAR Government will be refused entry.
4. Every attendee will be required to observe hand hygiene. Hand sanitizers will be provided.
5. Every attendee will be required to bring along and wear a surgical mask at all times.
6. In view of the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation (Cap. 599G) and the amendment Regulation which took effect on 2 December 2020, group gatherings of more than 20 persons for general meetings are required to be accommodated in separate rooms or partitioned areas of not more than 20 persons each. To comply with the aforesaid Regulation and to ensure the safety of all attendees, attendees will be split into different groups for attending the OYM in either the Jockey Club Lecture Theatre or the Board Room with video and audio link facilities on 2/F of Olympic House.
7. Please note that this is NOT a social gathering and social distancing should be observed at all times.
8. Each attendee will be expected to keep a safe distance of 6 feet from other members while queuing at the registration stations.
9. Attendees will be seated individually inside the Jockey Club Lecture Theatre or the Board Room on 2/F of Olympic House at a distance of at least 6 feet apart.
10. Members and proxy holders may also choose to cast their votes at a designated location just outside the Lecture Theatre and then depart.
11. Attendees are encouraged to practice social distancing and leave the venue promptly after casting their votes. Waiting for the result of the vote may take a long time. Results of the election (if any) will be posted on HKEF website within 24 hours after the close of the OYM.